



## தமிழ்நாடு செவிலியர் மற்றும் தாதிியர் குழுமம் Tamil Nadu Nurses and Midwives Council

### Notification on e-SANAD services

#### e-SANAD:

The project e-SANAD aims at providing a centralized platform for contactless, faceless, cashless and paperless document verification /attestation /apostille service for Indian citizens, foreigners who have obtained documents from Document Issuing Authorities (DIAs) in India, and Ministry of External Affairs (MEA), Govt. of India. These include all type of documents, i.e., personal, educational and commercial. The system ensures that the foreign employers and other verification agencies get digitally verified and genuine documents.

#### **PART A :** Steps to be followed in the Tamil Nadu Nursing Council Website

- a) The candidate needs to visit the following link of Tamil Nadu Nursing Council Portal i.e. <https://registration.online.org/Payment/Onlinepaymentdetails.aspx>.
- b) In the above mentioned link, the user needs to click the Login to fill his/her enrollment number, name, register number, mobile number and to choose the fees head as “eSANAD” from the drop-down menu.
- c) Then fill the fees amount as Rs.1500 (Rupees One Thousand Five Hundred Only) and proceed to pay the document verification fee.
- d) After making successful payment, the user needs to note down the unique reference number generated by the portal and save the online payment acknowledgement report in PDF format. If payment acknowledgement is not generated even after 48 working hours of your online payment due to any technical reasons, you need to contact YOUR bank to resolve the issue. You may also send your scanned grievance letter acknowledged by your bank to [info@tamilnadunursingcouncil.com](mailto:info@tamilnadunursingcouncil.com) or to the Tamilnadu Nurses and Midwives Council, Mylapore, Chennai to get the status of your transaction

For clarifications, contact:

Jayaprakash Narayanan Maligai,  
Old No.140, New No.56,  
Santhome High Road (Near Santhome Church),  
Mylapore, Chennai - 600004, Tamilnadu, India.  
Ph: 91-44-4678 6539  
Email : [info@tamilnadunursingcouncil.com](mailto:info@tamilnadunursingcouncil.com)

**PART B : Steps to be followed in e-SANAD portal are**

- a) The user should have the soft copies of the front page of the Registration certificate and Online Payment Report in pdf format in his/her Computer.
- b) The user has to register and login in the e-Sanad portal (URL: <https://esanad.nic.in>)
- c) Select the issuing authority state as TAMILNADU
- d) Select Tamilnadu Nurses and Midwives Council as the Document Issuing Authority
- e) Select for Non Pre – verified documents
- f) Fill the required details and upload both the documents i.e. Registration Certificate (as Main Document) and Online Payment Acknowledgement Report (as Supporting Document) in PDF format .
- g) Then proceed to online payment for Attestation/ Apostille processing fee to eSanad system. The User needs to Pay Rs.90/- per Apostille or Rs.40/- per Attestation to the Ministry of External Affairs.
- h) e-Sanad portal will generate its acknowledgement after the successful payment.
- i) To check your application status, please visit <https://esanad.nic.in/checkStatus>

Submission of multiple candidates on single registration may lead to rejection of eSanad verification of certificates. Every candidate should separately register for their authentication of Certificates/Statements.

**For further information, please contact**

Ministry of External Affairs,  
New Delhi  
email : [support@mea.gov.in](mailto:support@mea.gov.in)  
phone: 011 49018404